

Tolland Board of Education
Finance and Facilities Committee Minutes
January 15, 2020

Members Present: Dr. Walter Willett, Christine Griffin, Jacob Marie, Renie Besaw, Dana Philbin
Others Present: Ashley Lundgren, Christina Plourd, Tammy Nuccio

Meeting called to order at 5:30 pm

1. Review of the 12/31/19 Monthly Budget Report
Discussion of accounts that have gone over budget. Variances discussed included Benefits Consultant Services due to the change in company to Lockton; Legal due to outstanding special education cases; Student Transportation due to state reimbursement funding not received yet for special ed transportation. The Travel and Conference budget has an overage of \$25,047 and a spending freeze has been placed on this account by the Superintendent.
2. Discussion on Board notification for overages in accounts
The FFC would like to see the Board notified when individual accounts have gone over budget. We discussed how to track these overages and whether we wanted to see transfers or allow the account to show as a negative. Future discussion is needed on this.
3. Review of January Info Request
Review of Travel and Conference and Consultant Services >\$2,000. Reviewed what types of expenses were included in several accounts including instructional supplies, tech services, repairs and maintenance.

Discussed Mr. McLaughlin's availability to attend FFC meetings. Discussed more detail for the monthly expenditure report that we would like to see for FFC, similar to Appendix F in the Superintendent's Proposed Budget.

Reviewed final balances with overages for 6/30/19. Dr. Willett provided detail in these accounts for what was the cause of the overages.

Meeting was adjourned at 6:42 pm

Respectfully submitted,
Christine Griffin